

Lexington Catholic High School

Tuition Assistance Program

Lexington Catholic is pleased to provide a school-funded tuition assistance program for students of eligible students and their families. Eligibility is based entirely upon need as evaluated by Financial Aid Independent Review, Inc (FAIR). The families of all students are given the opportunity to apply for assistance. Application instructions are provided on the following page.

A student must be registered to apply for tuition assistance.

Tuition rates are approved annually in January by the LCHS Board of Trustees. The tuition rates for 2012-2013 will be listed on our web site (lexingtoncatholic.com) in early February, 2012.

Once a tuition assistance application is submitted, it is processed by Financial Aid Independent Review, Inc. (FAIR). The application fee will be \$27.00 for the 2012-2013 school year. Applications and all tax information must be received by FAIR by the deadline date of **April 1, 2012**. FAIR processes the applications; then provides Lexington Catholic a comprehensive grant report of all eligible families based upon the tuition assistance funds available the following school year.

The reports are presented to LCHS's Tuition Assistance Review Committee for consideration and approval. Individual student and family names are not made available to the committee members. The process is as confidential as possible.

Letters notifying families whether they have been awarded a tuition assistance grant and, if applicable, the amount involved are mailed in early May.

The accuracy of the application is the family's responsibility. For protocol and fairness purposes, Lexington Catholic employees cannot assist anyone in the preparation of an application. However, someone from the LCHS Business Office may assist by providing answers and information about the application process that are general in nature.

A complete copy of your 2011 Federal Tax Return with all applicable schedules including copies of all 2011 W2 and/or 1099 forms must be submitted with the application. **Applications will not be processed without tax return information and payment of the processing fee.** Applicants reporting partnership or corporate income must submit a copy of that return also.

All household income must be reported. Divorced or widowed parents who have remarried must list their spouse's income and debts as well as any type of support payments. Parents having joint custody must both apply for assistance.

Applications received after the April 1st deadline will not be considered until September except for applications received by families who have moved into the Central Kentucky area after April 1st. Traditionally, late applicants receive very little or no assistance. Late applicants are required to pay the first tuition payment due on June 15, 2011.

For personal reference purposes, families who qualified for maximum tuition assistance in the 2011-12 school year received \$4155.00 in grant funding.

Lexington Catholic promises to hold information regarding tuition assistance in strictest confidence. For practical business purposes, a limited number of LCHS staff members must know the identity of the students receiving assistance. In return, we ask the recipients and their family members to also keep the information confidential.

Beginning in the 2012-13 school year, we are implementing a new component with our tuition assistance program in which each participating family is required to sell a minimum of \$400 worth of hoagies and Mid-Knight Stakes raffle tickets for each student supported during the 2012-13 school year.

If you have questions, contact Charlene Howard, the Director of Accounting at 277-7183 extension 237.

Application Instructions for Tuition Assistance

Lexington Catholic High School offers you the opportunity to apply online for tuition assistance with the Financial Aid Independent Review, (FAIR). You can apply online starting February 6, 2012. The application, tax return and all additional information requested by FAIR must be received by FAIR by April 1, 2012.

The instructions and the application can be found on FAIR's web site. The web site is www.fairapp.com. The School code is 260. The password is lacs260.

The application fee for 2012-2013 is \$27.00. A Visa or MasterCard credit card must be used for payment of the fee. After you have completed the application and paid the application fee, you will receive a confirmation and e-mail with instructions on sending a copy of your 2011 Federal Income Tax Return with all applicable schedules and copies of all your 2011 W-2s and/or 1099 forms. Parents will be able to check the status of their application online. FAIR will send confirmation postcards to families who apply by mail. Your application cannot be processed without your tax return and payment.

The mailing address for FAIR is P.O. Box 211423, Eagan, MN 55121.

If you wish to apply via hard copy, please call the business office at 859-277-7183 extension 237 or 242 to request an application by mail. Applications will be available by February 6, 2012.

If you have other students attending Christ the King, Mary Queen or Seton School please note you only need to complete one FAIR application. List each student's name and the school they attend respectively. The deadline for the combined application will be that of the school requiring the earliest date to submit. LCHS deadline is April 1st, 2012.

Items to be completed for Tuition Assistance

- ✓ **LCHS Registration Form – due March 1, 2012**
- ✓ **LCHS Registration Fee – due March 1, 2012**
- ✓ **Parish Verification Form - due March 1, 2012**
- ✓ **FAIR Application with \$27 fee – due April 1, 2012**